

St. William of Perth Catholic Primary School

Charging & Remissions Policy: 2025



Our Mission Statement

St William of Perth aims to nourish the growth of all its members as persons illuminated by the light of Christ as our Catholic values permeate all aspects of school life.

Our mission is to provide a quality education where high standards of attainment and behaviour are expected. We encourage all our pupils to develop as life-long learners as they strive to reach their full physical, intellectual and social potential.

INTRODUCTION

The Governing Body recognises the value of providing a wide range of experiences to enrich and extend pupils' learning and to contribute to their personal development. The Governing Body aims to promote and provide such experiences for the pupils of the school, both as part of a broad and balanced curriculum and as additional optional activities.

However, many of these activities have an associated cost and cannot be provided unless voluntary contributions are received or parents are charged for the cost.

This policy will set out the circumstances in which charges will or will not be made for school activities and when charges may be waived in order to ensure that all pupils have an equal opportunity to benefit from school visits, curricular and extra-curricular activities.

POLICY STATEMENT SCHOOL MEALS

The policy has been based upon current law and statutory regulations. Where 'parent' is referred to this will include adults with a responsibility for the pupil.

ADMISSIONS

There is no charge for admissions

SCHOOL MEALS

There is no charge for children who are entitled to free school meals. Pupils who are not entitled to free school meals will be charged a set amount per meal decided by the Local Authority

CHARGES

The Governing Body reserves the right to make a charge for the activities and items detailed below:

- Residential visits in school hours - the board and lodging element of approved residential activities deemed to take place within school hours
- Trips which are not part of the school curriculum or are outside the school day
- After school and pre-school clubs
- Music tuition if it is not required for the National Curriculum and is provided for an individual pupil or for groups of pupils.
- Damage to school property - the cost of replacing any item, such as a broken window or defaced, damaged or lost book, where this is a result of a pupil's behaviour

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

REMISSIONS AND CONCESSIONS

Where parents are in receipt of Universal Credit in prescribed circumstances, Income Support, Income Based Jobseekers Allowance, Support under part IV of the Immigration & Asylum Act 1999 or Child Tax Credit (provided that Working Tax Credit is not also received), the guarantee element of State Pension Credit, and income related employed and support allowance, the Governing Body will observe its statutory requirement to remit in full the cost of board and lodgings for any residential activity that the school organised for the pupil if the activity is deemed to take place within school hours.

There may be cases of family hardship which makes it difficult for pupils to take part in other particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher.

VOLUNTARY CONTRIBUTIONS

Voluntary contributions may be requested to help with providing activities even though they may be part of the normal school day or part of the National Curriculum.

If voluntary contributions are requested for an activity it should be clearly understood that there is no obligation to contribute and that if the parent is unable or unwilling to pay the child will not be excluded from the activity.

Parents will have the right to withdraw their voluntary contribution before (but not after) the booking has been made.

If sufficient contributions are not received the activity may be cancelled.

Parents will be advised of this when the voluntary contribution is requested.

Approved by Governing Body: March 2025